



Shildon Methodist Church



Booking Enquiry Form

NOTE: In accordance with Methodist Standing Orders we do not allow our premises to be hired for any political event or activity and no betting or gambling in any form is allowed on the premises and the supply, sale, or consumption of alcoholic beverages is not permitted.

Contact details			
Organisation:		Contact Name:	
Tel No:		Email:	
Address:			

Proposed hire details			
Reason for hire:			
Date required:		No of people expected:	
Time required	Start time:	Finish time:	
Regular or one-off booking:	Regular/One-off <i>(delete as appropriate)</i>		

Premises required		<i>(Delete as necessary)</i>		
Which part(s) of our premises would you like to hire?	Church Building (maximum capacity 80-100)	Yes	No	
	Community Hall	Main Hall (200 Capacity)	Yes	No
	Community Hall	Wesley Room (40-50 capacity)	Yes	No
	Community Hall	Hackworth Room (25) capacity)	Yes	No
	Community Hall	Epworth Room (10 capacity)	Yes	No

Do you want to hire additional facilities (extra cost)?	Use of Community Hall kitchen	Yes	No
	Digital projector (Hall or Church)	Yes	No
	PA system (Hall or Church)	Yes	No

Please add any other information you think may be relevant

Please either scan your completed form and email it as an attachment to shildonmethodist2010@hotmail.co.uk or post it to Hall Bookings, Shildon Methodist Community Hall, Main Street, Shildon, Co Durham, DL4 1AH